

January 2021

Dear Parent/Carer

Re: Key Stage 4 Options Process 2020-21

This is an exciting time for your child, as they select the subjects they will study and gain qualifications for in years 10 and 11.

These are important decisions and we recommend that they take time to think carefully about their choices and you have regular discussion at home and engage in all of the advice and support sessions that we will provide.

Students should consider future career choices and aspirations when making their choices and make sure that they do not limit their options later on.

There are 2 curriculum pathways for students (C and T) and they will be allocated their pathway depending upon prior attainment and application across key stage 3. We are ambitious for all of our students and we use pathways to ensure that students are guided towards the most suitable courses for them to maximise their success across Key Stage 4. Your child will be notified of their pathway by e-mail following the information evening.

The first stage in the process will be an information evening for you and your child where key staff will go through what the options process entails. This will take place on **Monday 8th February at 6:00pm** and a recording of the session will be made available afterwards for anyone that cannot attend.

Following this evening, you will be able to access the Options brochure and short subject specific videos from staff through our website to help your child to make their choices.

You will receive guidance on how to complete the options form online and your child must submit their proposed choices by **Thursday 4th March**.

Once all option choices are received, students will have a short interview, likely to be delivered via Microsoft Teams, which you are free to attend with them, with a senior member of staff to go through their choices and ensure that they are clear about them before confirming. Interviews are likely to take place between **8th March and 19th March**.

Once all of the interviews have taken place, the timetable is constructed and your child will then be notified of their final options. It is important to note that whilst every effort is made to accommodate all students' first choices, there are limited numbers on some courses and some students may receive their reserve. This will be explained during the information evening.

Should you have any questions prior to the information evening, please send these via e-mail to the year team and we will endeavour to answer these or include them in the information evening.

Kind regards

Mrs Baird
Assistant Headteacher