

16th November 2023

Dear Parent/Carer

OPTIONAL VISIT TO PGL BOREATTON PARK: 17th -19th May 2024

It is our aim at Chase Terrace Academy to enable all pupils to succeed and thrive. We propose to arrange a visit to Boreatton Park, leaving afterschool on Friday 17th May and returning late evening on Sunday 19th May. The visit is open to pupils who are currently in Year 7, 8 & 9.

The cost of the trip is £151 per pupil. This fantastic opportunity will involve indoor and outdoor team building activities and includes:

- Dedicated group instructor for the duration of the course;
- All food and accommodation;
- All specialist equipment such as safety helmets, harnesses etc;
- Fully comprehensive insurance cover;
- 1 member of staff per group of 12 students;
- 24-hour pastoral care;
- Transport during the course;
- Certificate of achievement for participants.

It does not include:

- bedding (pupils will need to bring sleeping bags and pillows)

This cost is based initially on a certain number of participants per year group and a speedy turnaround for the deposits. This is subject to change, should numbers fall short of this and you will be notified separately in this instance.

Please be aware that the first deposit is non-refundable and is a commitment to a place on the trip, and full payment in line with the payment schedule is listed below.

Payment	Amount	Due Date
First Deposit (non-refundable)	£35 per pupil	Monday 4 December 2023
Second Payment	£45 per pupil	Friday 2 February 2024
Final Balance	£71 per pupil	Friday 8 March 2024

Payment Scheme

If you would like your child to be considered for a place, please complete the slip below and return to Mrs S Southwell or Mrs E Scholes in the Progress Hub by Thursday 23rd November 2023. Once your child has been allocated a place, a non-refundable deposit of £35 will be added to MCAS and the first payment will need to be made by Monday 4th December 2023. **Payments should be made via MCAS as cash payments WILL NOT BE ACCEPTED** and will be returned. If you have any issues with MCAS please contact Mrs Heames-Read l.heamesread@chaseterraceacademy.co.uk who will be able to rectify this for you.

What if my child's place is cancelled?

Participants attending this visit will need to have a record of good behaviour and attendance and demonstrate that they can obey safety and other rules. Anyone whose behaviour becomes unacceptable after the trip has been booked may be excluded or required to return home early and any expenses incurred, which cannot be recovered, will be the responsibility of parents/carers.

Occasionally parents/carers decide to cancel their child's place on visits. Though everything will be done to fill this place, this isn't always possible. In this event, the reimbursement of monies is dependent on the fulfilment of the place as well as the cancellation terms of the travel company. If you do decide to cancel your child's place you must inform the school immediately. Failure to do so may result in you being charged the full amount for your child's place, irrelevant of whether they attend the visit.

Notification of medical conditions or special needs

Advance warning is needed of any participants with special medical or other needs to ensure all health and safety considerations have been made. Parents/carers must inform the school of any relevant medical or other needs on the visit consent form. Residential courses will require an 'Education Visit Medical Form' to be completed no more than seven days prior to the start of the visit. This must be returned during the week before the visit and no participant may join the visit unless this form has been received. Notification of dietary needs for sound medical, ethical or religious reasons must also be made.

Health and safety information

All educational visits are covered by the school's public liability insurance. Your child will be expected to be responsible enough to wear any seatbelt provided until informed that it may be released.

All participants will need clothing and equipment suitable for both indoor and outdoor activities. This will include waterproofs and suitable footwear for potentially wet/muddy conditions. A more extensive kit list will be provided closer to the time of departure.

Pupils will be organised in age appropriate groups for activities and rooming.

If you wish your child to be considered for a place, please return the attached slip below. Applications will **only** be accepted at the Progress Hub and must be returned by Thursday 23rd November.

Yours faithfully,

Mrs S Southwell and Mrs E Scholes
Visit Leaders

PARENTAL CONSENT

Forms should be returned to Mrs S Southwell or Mrs E Scholes no later than Thursday 23rd November 2023.

- 1. **Trip:** Boreatton Park
- 2. **Date:** 17th – 19th May 2024
- 3. **Medical/dietary details** - My child has the following medical or dietary needs

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I wish to apply for a place for my child
 tutor Group to take part in the Key Stage 3 PGL Trip.

I understand that

- I am giving permission for my child to take part in an adventurous physical activity.
- **I must declare on this form any medical conditions which might affect my child whilst away.**
- I will be notified via MCAS if my child is successful in gaining a place on the trip
- The payment schedule as detailed in the letter and that the total cost (£151) is based on a certain number of participants and is subject to change should numbers fall below this.
- That anyone whose behaviour becomes unacceptable after the trip has been booked may be removed from the trip.
- That an initial deposit of £35 will need to be paid via "MCAS" by Monday 4th December if my child is successful in securing a place.

Name:

Signed:

(Person with Parental Responsibility)

Date.....

E-mail address for correspondence.....

Please return this slip by Thursday 23rd November to the Progress Hub