

24 June 2024

Dear Parent/Carer

OPTIONAL VISIT TO THE COTE D'OPALE, FRANCE

It is our aim at Chase Terrace Academy to enable all pupils to succeed and thrive. We propose to arrange a visit to the Côte d'Opale, France leaving on **Sunday 13th July 2025** and returning on **Friday 18th July 2025**. The visit is open to pupils who are currently in Year 7 and study French. The visit will give participants the opportunity to experience French culture and practise the language they have been learning in school.

The cost of the trip is **£705** per pupil. The planned itinerary includes:

- Accommodation
- Travel by coach and ferry organised by Select School Tours
- Insurance cover
- Meals in France
- Entrance fees
- Full day in Bellewaerde Theme Park

It does not include-

- Spending money
- Meals en-route

What do I need to do if I would like my child to come on the trip?

Please return the reply slip at the bottom of this letter by **Friday 28th June** to Mrs E Scholes, providing a valid email address (communication will be mostly via email).

At this stage, we are only asking pupils to apply for a place on the trip which may become oversubscribed. There are 43 places available.

If your child is allocated a place on the trip, you will be notified via email and the first non-refundable deposit will be required by Monday 8th July. Please note that places are not allocated on a first come first served basis. The school reserves the right to deny a pupil access to this trip if behaviour or attendance at school are unacceptable.

Payment Scheme

Payment	Amount	Due Date
First Deposit (non-refundable)	£100 per pupil	Monday 8 th July 2024
Second Payment	£200 per pupil	Friday 6 th September 2024
Final Balance	Balance outstanding	Friday 21 st March 2025

Once I have confirmed your child's place on the trip, please pay the first non-refundable deposit of **£100** by **Monday 8th July**. Payments should be made via MCAS as cash payments WILL NOT BE ACCEPTED and will be returned. If you have any issues with MCAS please contact Mrs Heames-Read l.heamesread@chaseterraceacademy.co.uk who will be able to rectify this for you.

What if my child's place is cancelled?

Participants attending this visit will need to have a record of good behaviour and attendance and demonstrate that they can obey safety and other rules. Anyone whose behaviour becomes unacceptable after the trip has been booked may be excluded or required to return home early and any expenses incurred, which cannot be recovered, will be the responsibility of parents/carers.

Occasionally parents/carers decide to cancel their child's place on visits. Though everything will be done to fill this place, this isn't always possible. In this event, the reimbursement of monies is dependent on the fulfilment of the place as well as the cancellation terms of the travel company. If you do decide to cancel your child's place you must inform the school immediately. Failure to do so may result in you being charged the full amount for your child's place, irrelevant of whether they attend the visit.

Cancellation charges.

More than 13 weeks prior to departure	Loss of all deposits paid / due
Between 6 and 13 weeks prior to departure	Loss of 70% of invoiced price
Between 2 and 6 weeks prior to departure	Loss of 85% of invoiced price
Less than 2 weeks prior to departure	Loss of 100% of invoiced price

Notification of medical conditions or special needs

Advance warning is needed of any participants with special medical or other needs to ensure all health and safety considerations have been made. Parents/carers must inform the school of any relevant medical or other needs on the consent form. Residential courses will require an 'Education Visit Medical Form' to be completed no more than seven days prior to the start of the visit. This must be returned during the week before the visit and no participant may join the visit unless this form has been received. Notification of dietary needs for sound medical, ethical or religious reasons must also be made.

Health and safety information

All educational visits are covered by the school's RPA insurance. Your child will be expected to be responsible enough to wear any seatbelt provided until informed that it may be released.

A parents evening will be arranged closer to the time to give more details of times, itinerary and other information. If you have any questions in the meantime, please do not hesitate to contact me.

Yours sincerely

Mrs E Scholes
Trip Leader

Forms should be returned to **Mrs E Scholes** by no later than **Friday 28th June**.

Trip: Year 8 trip to France

Date: 13-18th July 2025

I wish to confirm a place for my child
tutor Group to take part in the year 8 trip to France

Medical/dietary details - My child has the following medical or dietary needs

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1. Insurance. I understand all bona fide educational visits by Chase Terrace Academy are covered by Risk Protection Insurance, as are all in-school activities. This visit is considered to have only normal every day risks and no further insurance has been provided.

2. Transport. I understand the transport arrangements for this visit and my child understands the need to wear a seatbelt.

3. Financial. I understand the cost of the trip detailed in the letter and that an initial non-refundable deposit of **£100** will need to be paid via "MCAS" by **Monday 8th July 2024**

I agree to my child attending the event detailed above

Name:

Signed:

(Person with Parental Responsibility)

Date.....