

June 2024

Dear Parents/Carers,

RE: TRANSITION LETTER

As your child is approaching the end of their time at primary school, we hope that they are excited at the prospect of the next step of their education with us at Chase Terrace Academy.

We are currently working hard to ensure a smooth transition to joining us by visiting Primary schools and planning an exciting transition day on Tuesday 2nd July 2024. Alongside these events, we are excited to be able to offer pupils the opportunity to come and spend some time with us before they enjoy a well-deserved summer break. Therefore, we are offering spaces to our new Year 7 pupils to come and join us on Wednesday 24th July 2024 and Thursday 25th July 2024 for Summer School activities. During these days we will be taking part in a range of activities including problem solving, football, literacy-based activities, to name a few, to allow pupils to get to know the school and familiarise themselves with some staff before they join us in September.

Please see further details below regarding arrangements for each day:

Timings:

- sessions start at 9am – pupils should arrive no earlier than 8:45am and should use the main entrance at the front of the building
- staff will be available to direct pupils to the courtyard from the main entrance
- the day finishes at 3pm and students can be collected from the main car park
- there will be a 15-minute break in the morning
- there will be 45 minutes for lunch

Lunch arrangements:

- Pupils are asked to bring a refillable water bottle with them
- Packed lunches are required – unless you are eligible for free school meals, in which case lunches are provided (please let us know on the registration survey)
- Students may bring a snack for breaktime if they wish.

Clothing:

- there is no need for students to come in school uniform, but they should be dressed appropriately for the weather and the activities. We would suggest appropriate sportswear to ensure students are comfortable and can participate in all activities.
- pupils will all participate in PE lessons so suitable kit should be worn

Equipment:

- pupils should bring a pencil case with a pen, pencil, a ruler, and a rubber
- there may be a significant amount of time spent outside so please ensure that your child has sun protection in the form of sun cream and a hat each day.

- Any pupil who requires medication should hand it in to a member of the staff in the morning. Please ensure that all medication is clearly labelled with name, dosage, and frequency (and time of last dose taken).

Photographs:

We would like to be able to take photos of the pupils during their time at Summer School, these photos may be used to celebrate success through publication in school newsletters, on the school website and occasionally in the public media. We will ensure that, if the images are published, the pupils will not be identified by their names. If you DO NOT wish for your child's picture to be taken and used, please let us know via the school office. We will assume consent should we not hear from you by the date of the Summer School.

If you would like your child to take part in Summer School 2024, please complete the Microsoft forms link which is included in the email. Please can I ask that you complete the form by Friday 28th June 2024 to allow us to allocate spaces. Spaces will then be confirmed and offered to pupils when they are in school on Tuesday 2nd July for Transition Day – names may be pulled out of a hat if interest is greater than spaces available.

Yours sincerely,

Mrs S Southwell
Head of Year 7