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October 2024

Dear Parent(s)/Carer(s),

Year 7 Tutor Evening – Thursday 24th October 2024 - 4pm -6.30pm

I have the pleasure in inviting you into school to meet with your son/daughter's Form Tutor on Thursday 24th October 2024. The evening will run between 4pm and 6.30pm. This will be an excellent opportunity for you to discuss with your son/daughter's Personal Development Tutor how they have settled into life here at Chase Terrace Academy and give you a chance to ask any questions you might have. There is a second Progress Evening later in the year planned on Thursday 20th March 2025 where you will have the opportunity to speak to subject teachers individually.

There will be staff available to support with My Child at School (MCaS) and Accelerated Reader. As you will know from Show my Homework (SMHW), reading is an important part of pupil life here at CTA therefore it is important for you to be able to track your child's progress with access to Accelerated Reader yourself. We will go through Accelerated Reader on the night to help you understand how best to support your child to make maximum progress with this computerised system. Representatives from the SEND Department and Pastoral Year Team will also be available.

The school uses an online appointment booking system for Parents' Evenings. This system allows you to book your own appointments with your child's form tutor at a time that suits you. You will then receive an email confirming your appointment. The booking system will be made available to parents/carers from 9am on Thursday 10th October and will close on Monday 21st October at 12pm. Our system accepts bookings on a first come first served basis. There is only availability for one appointment for each pupil rather than one appointment for each parent/carer. Please visit https://chaseterraceacademy.schoolcloud.co.uk to book your appointment. A link is also available on our website via the ICT services section.

If you do not have access to the internet or if you have any issues logging on to make your appointment please contact the year office.

We look forward to meeting with you.

Yours faithfully,

Mrs Southwell
Head of Year