

2nd June 2025

Dear Parent/Carer

PGL Boreatton Park: 12th – 14th September 2025

It is our aim at Chase Terrace Academy to enable all pupils to succeed and thrive. We propose to arrange a visit to PGL Boreatton Park, leaving on Friday 12th September 2025 and returning on Sunday 14th September 2025. The visit is open to pupils who are currently in Year 7.

The cost of the trip is £147 per pupil, package includes return travel from school, a full daily programme of adventure activities, fun evening entertainment, all meals and accommodation and comprehensive travel insurance.

Please be aware that the first deposit is non-refundable and is a commitment to a place on the trip, and full payment in line with the payment schedule is listed below.

Payment	Amount	Due Date
First Deposit (non-refundable)	£47 per pupil	30 th June 2025
Final Balance	£100 per pupil	14 th July 2025

Payment Scheme

To confirm your child's place, please pay the first non-refundable deposit of £47 by 30th June 2025. **Payments should be made via MCAS as cash payments WILL NOT BE ACCEPTED** and will be returned. If you have any issues with MCAS please contact Mrs Heames-Read l.heamesread@chaseterraceacademy.co.uk who will be able to rectify this for you.

What if my child's place is cancelled?

Participants attending this visit will need to have a record of good behaviour and attendance and demonstrate that they can obey safety and other rules. Anyone whose behaviour becomes unacceptable after the trip has been booked may be excluded or required to return home early and any expenses incurred, which cannot be recovered, will be the responsibility of parents/carers.

Occasionally parents/carers decide to cancel their child's place on visits. Though everything will be done to fill this place, this isn't always possible. In this event, the reimbursement of monies is dependent on the fulfilment of the place as well as the cancellation terms of the travel company. If you do decide to cancel your child's place you must inform the school immediately. Failure to do so may result in you being charged the full amount for your child's place, irrelevant of whether they attend the visit.

To secure your child's place, inform us of necessary information and provide consent, please complete the attached form: <https://forms.office.com/e/UVnpYYpHyi> (This link is also attached to the body of this email) If forms could be completed by Friday 13th June 2025 to confirm a place for your child, payment details will show on MCAS from Monday 16th June 2025.

Notification of medical conditions or special needs

Advance warning is needed of any participants with special medical or other needs to ensure all health and safety considerations have been made. Parents/carers must inform the school of any relevant medical or other needs on the consent form. Residential courses will require an 'Education Visit Medical Form' to be completed no more than seven days prior to the start of the visit. This must be returned during the week before the visit and no participant may join the visit unless this form has been received. Notification of dietary needs for sound medical, ethical or religious reasons must also be made.

Health and safety information

All educational visits are covered by the school's RPA insurance. Your child will be expected to be responsible enough to wear any seatbelt provided until informed that it may be released.

A parents evening will be arranged closer to the time to give more details of times, itinerary and other information. If you have any questions in the meantime, please do not hesitate to contact me.

Finally, can I take this opportunity to thank you for agreeing to allow your child to attend the fieldtrip to this amazing place. It will be the highlight of their time here at Chase Terrace Academy and they will have a truly remarkable time.

Yours faithfully

Mrs S Pickin
Trip Leader