

3rd June 2025

Dear Parent/Carer,

Year 12 Forensic Science Experience Day Staffordshire University

It is our aim at Chase Terrace Academy to enable all pupils to succeed and thrive. We propose to arrange a visit to Staffordshire University. We will leave school via coach at 8:30am and will return at approximately 3pm and would be delighted if your child could take part.

The cost of the trip is **£15.50** per pupil. This trip will immerse pupils into the world of criminal investigation and forensics. During this visit pupils will have the opportunity to take part in several progressive forensic activities including crime scene, forensic analysis, digital forensics as well as time to discuss future career opportunities. Pupils will utilise this knowledge of investigative techniques within their criminology studies into year 13 as part of their coursework requires understanding in these fields. Pupils are advised to bring their own lunch with them or they will be allowed access to a nearby shop to purchase their own.

Payment Scheme

To confirm your child's place, please pay **£15.50** by **Friday 13th June 2025**. **Payments should be made via MCAS as cash payments WILL NOT BE ACCEPTED** and will be returned. If you have any issues with MCAS please contact Mrs Heames-Read l.heamesread@chaseterraceacademy.co.uk who will be able to rectify this for you.

What if my child's place is cancelled?

Participants attending this visit will need to have a record of good behaviour and attendance and demonstrate that they can obey safety and other rules. Anyone whose behaviour becomes unacceptable after the trip has been booked may be excluded or required to return home early and any expenses incurred, which cannot be recovered, will be the responsibility of parents/carers.

Occasionally parents/carers decide to cancel their child's place on visits. Though everything will be done to fill this place, this isn't always possible. In this event, the reimbursement of monies is dependent on the fulfilment of the place as well as the cancellation terms of the travel company. If you do decide to cancel your child's place you must inform the school immediately. Failure to do so may result in you being charged the full amount for your child's place, irrelevant of whether they attend the visit.

To secure your child's place, inform us of necessary information and provide consent, please complete the attached form and return to **Miss M Turner** by **Friday 13th June 2025**.

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excluded or required to return home early and any expenses incurred, which cannot be recovered, will be the responsibility of parents/carers.

All educational visits are covered by the school's insurance. Your child will be expected to be responsible enough to wear any seatbelt provided until informed that it may be released.

If you should have any questions related to this event, please contact **Miss M Turner** via email **m.turner@chaseterraceacademy.co.uk**

Yours faithfully

Miss M Turner
Year 12 Forensic Science Experience Day – Trip Leader

PARENTAL CONSENT

Forms should be returned to **Miss M Turner** by no later than **Friday 13th June**.

Trip: Year 12 Forensic Science Experience Day Staffordshire University

Date: Tuesday 17th June 2025

I wish to confirm a place for my child

tutor Group to take part in the Year 12 Forensic Science Experience Day Staffordshire University trip.

Medical/dietary details - My child has the following medical or dietary needs

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1. Insurance. I understand all bona fide educational visits by Chase Terrace Academy are covered by Risk Protection Insurance, as are all in-school activities. This visit is considered to have only normal every day risks and no further insurance has been provided.

2. Transport. I understand the transport arrangements for this visit and my child understands the need to wear a seatbelt.

3. Financial. I understand cost of the trip detailed in the letter and that the cost of £15.50 will need to be paid via "MCAS" by **Friday 13th June 2025**.

I agree to my child attending the event detailed above

Name:

Signed:

(Person with Parental Responsibility)

Date.....

Photographs/Social Media. I give consent for photographs and film to be taken and used in school or education service promotional information, school website, Facebook and Twitter.

Yes No (please circle)

Name of emergency contact during visit:.....

Telephone number of emergency contact:

Please return this slip by **Friday 13th June**.